

## KINGS POINT ASSOCIATION INFORMATION REQUEST FORM

(Notice: Information will not be held longer than 7 days from the date contact advised to pick-up materials.)

Contact Name(s): \_\_\_\_\_ Phone: \_\_\_\_\_

Association: \_\_\_\_\_ Email: \_\_\_\_\_

Unit Owner's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Unit Address: \_\_\_\_\_ Materials needed by: \_\_\_\_\_

Please ✓ all requested materials. Payment is due in full before request is accepted. **Please make your check payable to FirstService Residential.** Bring in or mail request to: **1904 Clubhouse Drive, Sun City Center, FL 33573.** If you would like a receipt, please request a copy of this form.

- ☐ Association Documents (Original Documents & Amendments) ..... \$50.00 each
- ☐ Association Document Book Update (Amendments only) ..... \$10.00 each
- ☐ Association Q & A Sheet ..... \$1.00 each
- ☐ Association Rules & Regulations (*Check if there are specific rules*) ..... \$1.00 per page

**\* These items may only be requested by the unit owner or with an attached copy of an executed sales contract.**

- \* ☐ **Association Budget** ..... \$1.00 each
- \* ☐ **Year-end Financial Information** ..... \$2.00 each
- \* ☐ **Current Financial Information** ..... \$2.00 each
- \* ☐ **Copies of Minutes** ..... \$1.00 each

As owner(s) of the above-referenced unit, we authorize release of the requested information.

\_\_\_\_\_  
Unit Owner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

Accounting Use Only

Amount Received: \$ \_\_\_\_\_ Date: \_\_\_\_\_

Check Number: \_\_\_\_\_

Received by: \_\_\_\_\_